

DEPARTMENT OF BUILDING/ZONING  
CITY OF WASHINGTON COURT HOUSE  
105 NORTH MAIN STREET, WASHINGTON CH, OHIO 43160  
PHONE 740-636-2353 FAX 740-636-2349

**OCCUPANCY/ZONING PERMIT APPLICATION**

*This application must be filled out IN FULL and signed by the Property Owner and Applicant for consideration.  
(Business is the business moving in, Property Owner is owner of the property, Applicant is whoever is applying, Contractor whoever  
is doing any renovation or repair work.)*

PROJECT ADDRESS \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

Address \_\_\_\_\_ PHONE \_\_\_\_\_

PROPERTY OWNERS NAME \_\_\_\_\_

Address \_\_\_\_\_ PHONE \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_ PHONE \_\_\_\_\_

Address \_\_\_\_\_ PHONE \_\_\_\_\_

CONTRACTORS NAME \_\_\_\_\_ PHONE \_\_\_\_\_

Address \_\_\_\_\_

ESTIMATED COST OF THE PROJECT \_\_\_\_\_

EXISTING USE \_\_\_\_\_

PROPOSED USE \_\_\_\_\_

DETAILED DESCRIPTION OF PROPOSED DEVELOPMENT OR USAGE:  
*(Include name of business and hours/days of operation)*

\_\_\_\_\_

\_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date \_\_\_\_\_

Owners Signature: \_\_\_\_\_ Date \_\_\_\_\_

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**OFFICIAL USE ONLY**

Zoning \_\_\_\_\_ Floodplain ☐ Yes ☐ No Application ☐ Approved ☐ Disapproved

Comments: \_\_\_\_\_

\_\_\_\_\_

Officials Signature \_\_\_\_\_ Date \_\_\_\_\_